

JOB DESCRIPTION

DIRECTOR OF SAFETY



Reports To: Executive Vice President
FLSA Status: Exempt

Job Summary:

The Director of Safety (DOS) is a proven field leader responsible for executing the efforts of an active and successful safety culture including inspections, investigations, safety meetings and an overall corporate safety and health program.

Job Scope and Essential Functions:

Responsibilities:

- Ensures conformance with all safety requirements including conducting inspections and orientations, creating and implementing project specific and corporate safety plans, report metrics and incident investigations.
- Train, mentor and coach field operations team and office team in KCCares company-wide safety training program and culture
- Evaluate project safety performance and provide documentation and guidance on trends, corrective action and loss rates
- Maintain all OSHA logs
- Research, procure and distribute PPE for all Company employees including use training and documentation on when replacements are necessary
- On-site field supervision (fill-in) as needed
- Represents the Company at industry affiliated associations and events
- Exhibit personal behavior that demonstrates commitment to leadership and compliance in safety
- Present departmental status, goals and objectives in companywide update meetings
- Read and understand project drawings and other project materials to assist in identifying potential safety hazards and assist in the strategic plan to avoid or proactively address them.
- Actively participate in EOS L10 meetings and complete quarterly rocks
- Represent KCC in the Citadel National Construction safety group

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Role Competency:

- Decision making/judgement: systematically gathers information, sorts through complex issues, addresses root cause of issues, makes timely and sometimes difficult decisions, communicates decisions and outcomes
- Communication: actively listens, clearly articulates team and company goals, demonstrates professionalism in verbal and written communication
- Perseverance: remain constant, align goals with Company strategy, positive attitude, high regard for oneself and others, overcomes obstacles with integrity, motivated to achieve
- Risk management: anticipate, recognize and manage situations that place our team, our clients, our building partners at risk
- Interpersonal: effective oral and written skills, ability to facilitate training sessions with a large group of employees and suppliers/subcontractors, ability to interact with client representatives and on-site crews
- Leadership: leads through change, motivates and encourages others

KCC Core Values:

- Reputation
- Teamwork
- Caring
- Do The Right Thing
- Whatever It Takes
- Fun

Qualifications:

- Bachelor's degree in Safety Management, Occupational Safety or Industrial Safety
- 30-hour OSHA trained
- OSHA Competent person trained
- CPR/AED/BBP and First Aid training
- 8+ years experience as a safety associate in the construction industry
- 145-Hour OSHA trained (recommended)
- OSHA 500 (recommended)

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- CHST/CSP Certification (recommended)
- ASHE certification (recommended)
- E-RAILSAFE certification (recommended)
- Bilingual in Spanish (recommended)

Technology Skills:

- Microsoft Office Suite
- Microsoft Project
- Procore
- Nyfty App (or similar)
- Bluebeam
- Internet as a resource

Physical Demands: is capable of driving short and long distances to project sites, capable of walking project sites that may include climbing stairs, ladders, scaffolding, suspended staging and varying heights. Must be able to work in varying weather conditions and lift to weights up to 50 lbs. Occasional travel to out of town project sites via automobile or airplane.

Working Conditions: 80% field environment and 20% office environment